

# IT Architecture and Infrastructure Committee Charter

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## Charge

The IT Architecture and Infrastructure Committee (ITAIC) provides input on foundational IT services such as the data and voice network, email, calendar and productivity tools, as well as IT infrastructure services provided at scale, such as database, data center colocation, servers, storage and backup, and more.

## Decision Domains

- The scope of ITAIC review and recommendation is campus wide core technology systems and services.
- The ITAIC brings policy issues and requests for funding to the IT Strategy Committee (ITSC) for review and recommendation to the IT Executive Committee (ITEC).

## Areas of Focus

The ITAIC will consider topics related to campus wide foundational technology systems and services for which IT is the functional owner, including but not limited to:

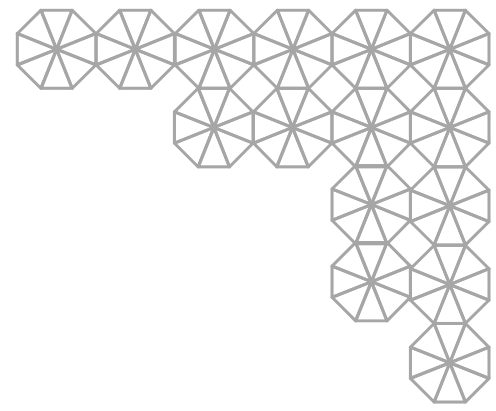
- Core IT Infrastructure for the University
- Core IT architecture for the University
- Enabling IT services for the University

## Membership

ITAIC membership is designed to be representative of campus IT leadership.

### *Voting Members:*

- **Lyle Nevels, Deputy CIO, Chair**
- **Patricia Donnelly, School of Law, Vice Chair**
- Eric Fraser, College of Engineering
- Brian Waechter, College of letters and Science
- Kevin Cornish, School of Business
- Paul Robles, Student Affairs
- Erik Mitchell, Library
- Neil Maxwell, Research Administration and Compliance
- JR Schulden, Information Services and Technology
- David Fullmer, School of Social Welfare



- Jenn Stringer, Educational Technology Services
- Jerry Yerardi, Campus Shared Services IT
- Angela Dai, Student Technology Council
- Josephine Kao, Student Technology Council

## Procedures

- **Meeting frequency** – Twice per semester. The Committee will determine modifications to the meeting schedule as needed based on current activities.
- **Time Commitment** – In addition to the scheduled meetings, members can expect to spend 2-3 hours between meetings reviewing related material.
- **Meeting structure** – The chair or a designee will collect agenda items and circulate agendas in advance of each meeting to ensure informed discussion of scheduled topics.
- **Reporting** – The co-chairs will report on decisions.
- **Documentation of proceedings** – All meetings will have notes of discussions, recommendations, and action items.
- **Voting** – Quorum is 70% of voting members; one vote per person.
- **Sub-Committees/Working Groups** – Additional ad hoc sub-committees or working groups may be established to work on specific projects or topics as needed.
- **Committee Support** – The Office of the CIO will provide administrative support as needed by the co-chairs.

With these guidelines as a basis, the ITAIC will determine its need for other operational procedures.

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